

NOTICE

Notice is hereby given that the 8th Annual General Meeting of the members of Uniinfo Telecom Services Limited will be held on Wednesday 26th September, 2018 at 12.00 P.M. at 403, Chetak Centre, 12/2 RNT Marg, Indore (M.P.)- 452001 to transact the following business:-

ORDINARY BUSINESS:-

1. ADOPTION OF FINANCIAL STATEMENTS:-

To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31st March, 2018, including the Audited Balance Sheet as on 31st March, 2018, the statement of profit and loss for the year ended on that date, the Cash Flow Statement for the year ended on that date and the Reports of the Board of Directors and Auditors thereon and in this regard pass the following Resolution as an Ordinary Resolution:

RESOLVED THAT the Audited Financial Statements of the Company for the financial year ended 31st March, 2018 including Audited Balance Sheet as at 31st March, 2018, the Statement of Profit & Loss Account for the year ended on 31st March, 2018 and the Cash Flow Statement for the year ended on that date and together with the Reports of Directors and Auditors thereon be and are hereby considered and adopted.

2. DIRECTOR LIABLE TO RETIRE BY ROTATION:-

To appoint a Director in place of Mr. Pranay Kumar Parwal (DIN 03257731), who retires by rotation and being eligible offer himself for re-appointment, and in this regard, pass the following resolution as an Ordinary Resolution:-

“RESOLVED THAT Mr. Pranay Kumar Parwal (DIN 03257731), who retires by rotation at this meeting and being eligible has offered himself for re-appointment be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.”

3. TO REAPPOINT A.P.G. & ASSOCIATES, STATUTORY AUDITOR FOR FIVE YEARS:

To reappoint Statutory Auditor of the Company to hold office for the further period of 5 (Five) year and fix their remuneration, and in this regard, pass the following resolution as an Ordinary Resolution:-

“RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions if any of the Companies Act, 2013 and of the Companies (Audit and Auditors) Rules 2014, the Company hereby reappoint M/s. A.P.G. & Associates, Chartered Accountants, as Statutory Auditor of the Company to hold office from conclusion of this 08th Annual General Meeting till the conclusion of the 13th Annual General Meeting of the Company, at a remuneration to be decided by the Board of Directors in consultation with the Auditors plus applicable tax and reimbursement of out of pocket expenses incurred by them for the purpose of audit.

For Uniinfo Telecom Services Limited
Khushboo Mundra
Company Secretary

Date: 02.08.2018

Place: Indore

NOTES:-

- a) A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a member. The proxies should, however, be deposited at the registered office of the Company not later than 48 hours before the commencement of the meeting. Proxies submitted on behalf of limited companies, societies etc., must be supported by appropriate resolutions / authority, as applicable. A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
- b) In case of joint holders attending the Meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
- c) Members seeking any information with regard to the Accounts are requested to write to the Company at an early date, so as to enable the Management to keep the information ready at the Meeting.
- d) The Register of Members and Transfer Books of the Company will be closed from Wednesday 19th September, 2018 to Wednesday 26th September, 2018 (Both days inclusive).
- e) Members are requested to notify immediately changes, if any, in their registered addresses to the Company's Registrar and Share Transfer Agents Link Intime India Pvt. Ltd, C – 101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai – 400083. Members are also requested to furnish their Bank details to the company's Share Transfer Agents immediately for printing the same on the dividend warrants/Cheques to prevent fraudulent encashment of the instruments.
- f) Members holding shares in physical form are requested to consider converting their holding to dematerialized form to eliminate all risks associated with physical shares and for ease of portfolio management. Members can contact the Company for assistance in this regard.
- g) Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID numbers for easy identification of attendance at the meeting and number of shares held by them.
- h) The Notice of the AGM along with the Annual Report 2017-18 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories, unless any Member has requested for a physical copy of the same.
- i) The Ministry of Corporate Affairs ("MCA") has taken a "Green Initiative in the Corporate Governance" by allowing paperless compliances by Companies and has issued a circular on April 21, 2011 stating that the service of document by a Company can be made through electronic mode.

VOTING SYSTEM:-

- a) Pursuant to the provisions of section 108 of the Companies Act, 2013, rules 20 and 21 of the Companies (Management & Administration) Rules 2014 and sub Reg. (1) & (2) of Regulation 44 of SEBI (LODR) Regulations, 2015, the Company is not required to provide mandatorily to its members the electronic facility to exercise their right to vote at the AGM. Therefore, the facility for voting through polling paper shall be made available at the meeting and the members attending the Meeting shall be able to exercise their right at the Meeting through polling paper. A Proxy can vote in the poll process.

- b) A Member present in person or by Proxy shall, on a poll, have votes in proportion to his share in the paid up equity share capital of the company, subject to differential rights as to voting, if any, attached to certain shares as stipulated in the Articles or by the terms of issue of such shares. A Member who is a related party is not entitled to vote on a Resolution relating to approval of any contract or arrangement in which such Member is a related party.
- c) Members may also note that the Notice of the 8th Annual General Meeting and the Annual Report for the FY 2017-18 will also be available on the Company's website for the purpose of downloading. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same. For any communication, the shareholders may also send request to the Company's investor email id: grievance@uni-info.co.in.

ANNEXURE TO NOTICE:

Details of Directors seeking re-appointment at the Annual General Meeting (In pursuance of Regulation 36 (3) of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015:-

1. Name of Director	Mr. Pranay Kumar Parwal
2. Date of Birth	03/11/1976
3. Date of Appointment	19/10/2010
4. Qualification	B.E. Electronics
5. Other Directorship held excluding Private Companies as on 31st March 2018	Nil
6. List of outside Directorship held in Other Listed Co.	Nil
7. Chairman/Member of the Committee of Board of the Directors of the Company	Nil

For Uniinfo Telecom Services Limited
Khushboo Mundra
Company Secretary

Date: 02.08.2018
Place: Indore